



California School Employees Association
Chapter 477 – Rio Hondo College
MINUTES
March 16, 2017

UNAPPROVED

1

2 **Call Meeting to Order:** A quorum being present **meeting was called to order with 37**
3 **members in attendance at 12:13 PM** by President Sandra Rivera.

4

5 **The Pledge of Allegiance** was led by Margie Muñoz.

6 **Roll Call of Officers:** Lisa Sandoval, Angelica Ortega, Janice Garcia-Lopez Suzanne
7 Frederickson, Margie Muñoz, and Yolanda Ramirez

8

9 **Absent:** Andrea Rivera Ringo.

10

11 **Approval of Minutes:** President Rivera presented the Minutes for the February 23
12 Regular Meeting. There was a motion by Janice Garcia-Lopez to approve the Minutes without
13 corrections, motion was seconded by Tam Nguyen. The Minutes were approved by
14 unanimous vote.

15 **New Business:** President Rivera opened the nomination for three (3) Delegates to Conference.
16 This conference is very important to our union members, because it will include a Resolution to
17 increase membership dues, and Delegates will vote on that. Also, after Micael Bilbrey's term
18 was over, Ben Valdepeña assumed the position and now the CSEA President's term is over.
19 Delegates will vote and elect a new statewide CSEA President in Las Vegas.

20 Sandra Rivera went on to announce that she has submitted paperwork and she will be one of
21 the candidates that our Delegates will vote on for the CSEA Presidency at the state level, for the
22 next two years. The announcement was well received with applause and everyone wished
23 Sandra the best of luck.

24 Sandra mentioned that Delegate nominees will be voted on at a special meeting set for
25 Thursday, April 6, 2017, after we return from the Spring Break. Therefore, we will need to
26 prepare the logistics and expenses for three (3) Delegates.

27 There was a question from Gloria Reyes as to whether we were already approved for a fourth
28 delegate. President Rivera clarified that contractually we are allowed two (2) Delegates plus the
29 President or her designee for a total of three (3) delegates. Due to increased membership,
30 Chapter 477 could have a fourth delegate. Although CSEA has the budget to send four
31 delegates to conference, the District will not cover release time for a fourth delegate, at least not
32 yet. Therefore, if a 4th Delegate is elected, the employee would have to use 5-days of personal
33 vacation or CTO time to attend the conference. Janice Garcia Lopez said she would be willing
34 to use CTO to attend. Having clarified and answered all questions President Rivera opened the
35 nominations for delegates to attend the conference in Las Vegas in August 2017.

- 36 • Margie Muñoz nominated Janice Garcia Lopez, it was seconded by Angelica Ortega.
- 37 • Lorraine Serrano nominated Angelica Ortega and this was seconded by Yolanda Ramirez.
- 38 • Yolanda Ramirez nominated Jim Sass, being unable to attend, he declined the nomination.
- 39 • Yolanda Ramirez nominated Michelle Luna this was seconded by Sandra Rivera.
- 40 • Angelica Ortega nominated Isaac Linares, which was seconded by Yolanda Ramirez.



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1 According to the Constitution and Bylaws we need a special meeting to vote on these nominees
2 to elect the three delegates who will represent Chapter 477 at the CSEA conference in August
3 2017 in Las Vegas.

4 Jim called for introductions because there were a lot of new faces at this meeting. We went
5 around the table introducing each other. We are pleased to see new members are proactive by
6 attending the meetings.

7 **Officers' Reports -Treasurer:** Angelica Ortega reported expenses and account balances as of
8 February 28 as follows:

<u>Treasurer's Report</u>																																			
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9 There was a question on CSEA for Change funds and President Rivera said we will put it to a
10 vote to transfer those funds for another worthy cause, in the near future.

11 **CPRO:** Suzanne Frederickson said she would send/post the “Highly Classified” Newsletter. She
12 announced that she is getting ready for retirement and CSEA will need to seek another CPRO.
13 Secretary Ramirez mentioned that Alberto Bretado, Webmaster for the college would be an
14 excellent candidate for this job.

15 **Vice-Presidents: 1st VP:** Lisa Sandoval announced Pre-Retirement Seminars are coming up
16 on March 25 and May 13, 2017. Register online at www.csea.com or contact her directly.

17 **2nd VP:** VP Janice Garcia-Lopez - The Spring Boutique is scheduled for May 4, 2017, and she
18 asked for vendors and volunteers to man the CSEA stand. This is an important fundraising
19 event. We will need baked goods. We need vendors who pay \$45 per table/members pay \$35.
20 We will need volunteers to run the table for See's Candies, Nachos and Baked Goods sales.

21 **President:** President Rivera informed members that Negotiations information will be presented
22 to the members via email after each meeting on **April 19, April 24, and May 11, 2017.**

23 On Staff Development, she informed the members that Anthony Villar sent out a survey on a
24 collegewide Professional Development Day (PDD), please reply by the first week of April. She
25 reported that there were 59 responses to the Classified PDD survey and the responses were
26 helpful to plan a New Employee Orientation before the fiscal year is over. We have approval



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1 from President Dreyfus and Loy Nashua in HR. We hope to train 25/35 new employees on
2 different departmental procedures, timesheet process, meet and greet other Classified Staff
3 such as Juan Figueroa in payroll and Harry Ashburn the Locksmith, we will inform on employee
4 rights and how each of us can participate in shared governance and planning by attending
5 District and CSEA committee meetings.

6 There was a question from Victor Alfaro, Registration Clerk in Admissions and Records about
7 the homework and the tutoring services provided by faculty in room S300E. The homework is
8 online and they're asking them to go to the lab and he feels it would be best if they had a
9 computer available while tutoring the students, of which he is one. Seeing that this is an issue
10 related to Math & Science, Secretary Ramirez asked Victor to come to the office and talk to
11 Dean Priest about this important student concern. Victor said he would.

12 **Good of the Order:** Veronica Vallarta asked what would count as community service to apply
13 for the CSEA Scholarship. She asked if being in the Graduation Committee would be eligible or
14 not. She also volunteered to attend with her kids to help Sandra with the May 13th Food Drive.
15 Sandra reminded the members that she still needs a lot of volunteers for that event. We hope
16 Classified Employees are willing to donate a bit of their time to make this worthy cause a
17 success. She is asking for at least 20 volunteers to help move food from the Mail Carriers
18 vehicles to the trucks that will take the food to the sorting facility. Please help, email or call
19 Sandra Rivera at x3208 to sign up.

USPS Food Drive - Volunteers Needed

CSEA Needs
Your Help!



May 13, 2017

- Labor Community Services needs Volunteers to help load bags of food into bins. Team CSEA is responsible for the:
- East LA Hub, 975 S. Atlantic, Los Angeles, CA 90022
- Saturday, May 13, 2017 from 3pm-9pm
- CSEA needs your helping hands! Contact: Sandra Rivera sandrahernandez10@yahoo.com or srivera@riohondo.edu

20
21 Erik Belmal asked for a secure link to submit a private Letter of Recommendation for the
22 Scholarship applicants. Secretary Ramirez said she would send the link, today.

23 The meeting was adjourned by President Rivera at **1:02 PM**.